



### Here is what you need to know:

- ▶ You can apply for services at age 15 1/2.
- ▶ Eligibility is determined on an individual basis. It is based on medical, psychological and/or educational testing information, which determines if there is a barrier to employment.
- ▶ You will receive career counseling and guidance and may be provided work experience through work study, work adjustment training, college education, job training and job placement. Supported employment may be provided in the second semester of your senior year or after you graduate.
- ▶ We will keep your case open as long as you are an active participant in fulfilling your plan, making progress toward employment and maintaining contact with your DRS counselor. Your case will remain open until you are employed for more than 90 days.
- ▶ After high school, we may be able to help you obtain assistive technology and workplace accommodations, helping you succeed in a job.

**EMPOWERING OKLAHOMANS WITH DISABILITIES**



**We can help you  
create a plan for  
your success.**

## **Divisions of Vocational Rehabilitation and Services for the Blind and Visually Impaired**

3535 NW 58th Street,  
Suite 500  
Oklahoma City, OK 73112  
800.845.8476 Toll Free  
[www.okdrs.gov](http://www.okdrs.gov)



A proud partner of the American Job Center network  
[www.oklahomaworks.gov](http://www.oklahomaworks.gov)

DRS Pub. #19-02

This publication is authorized by the Oklahoma Commission for Rehabilitation Services in accordance with state and federal regulations and printed by the Oklahoma Department of Rehabilitation Services at cost of \$1,452 for 15,000 copies (5,000 each of three versions). This publication is available on the DRS website. DRS offices may request copies via iDRS. For additional copies, contact DRS Central Departmental Services at (405) 951-3400 or 800-845-8476 toll free.

Date: December 2019



**School to work program  
helps develop your skills  
for a successful career**

**OKLAHOMA DEPARTMENT OF  
REHABILITATION SERVICES**





## Who we are:

The Oklahoma Department of Rehabilitation Services helps people who have physical, visual or mental disabilities gain and maintain employment. DRS' statewide Transition program will put youth on a road to a bright future. We help students prepare for employment and life after high school. Types of services provided may include training, employment services and independent living training.



## Goals + planning = success

Transition is based on each person's strengths and needs. Each student's employment plan will be different. If eligible, you will receive career counseling and guidance from a DRS counselor and have the opportunity to participate in a variety of employment readiness programs.

## It is time for you to focus:

Once your employment plan is developed, you are responsible for completing the plan and staying in contact with DRS. Success is up to you.

## Possible Transition services available:

- **Vocational counseling and guidance:** A DRS counselor will assist you, your teachers and parents in developing career goals.
- **Vocational assessment and evaluation:** DRS may use vocational assessments and evaluations to help determine your employment-related strengths and interests.
- **School Work/Study:** Your school may provide job readiness skills training through work experience at the school district or in the community. Work/study opportunities where available may allow you to earn a minimum wage and high school credits.
- **Work adjustment training:** You learn employment skills to help prepare for employment after high school.
- **On-the-job training:** You will get the opportunity to obtain employment in your career of choice with long-term employment as a goal.
- **Supported employment:** You may learn skills in your senior year or after high school that will help you transition into permanent employment. You develop these skills with support from a job coach who will help you search for employment, apply, prepare for the interview, learn the job and work toward independence on the job.

## Work focused

### Brian Bohn, Alva

Brian Bohn looks forward to each day he reports to work at Beadles Nursing Home. There, Bohn has many duties including helping keep the floors polished. He is earning new responsibilities as he continues to grow into the job.

Bohn was born with a learning disorder, ADHD, Microcephaly and a speech disorder.

He applied to DRS for services and received vocational guidance and counseling, job read-

Brian Bohn, left, with his boss Dayna Jordan.



iness training and placement assistance, high school Transition services, specialized driver's training and supported employment. With DRS' help, he completed high school, got his driver's license and got the job at Beadles. Now, Bohn is thinking positively about his future, which he hopes will soon

include a car.

His boss, Dayna Jordan, a co-owner of Beadles, said having Bohn as an employee has been a positive experience.

**DRS can help you paint a bright future**



For the latest on the  
Workforce Innovation  
and Opportunity Act,  
go to [doleta.gov/wioa](http://doleta.gov/wioa)





### Here is what you need to know:

- ▶ Youth can apply for services at age 15 1/2. School staff can refer students or contact DRS to start application process. Please remember a referral is not the same thing as making application. The student must fill out the DRS application to become a client of DRS and to receive services.
- ▶ Eligibility is determined on an individual basis. It is based on medical, psychological and/or educational testing information, which determines if there is a barrier to employment.
- ▶ Youth will receive career counseling and guidance and may be provided work experience through work study, work adjustment training, college education, job training and job placement. Supported employment may be provided in the second semester of the senior year or after they graduate.
- ▶ DRS will keep the case open as long as the youth is an active participant in fulfilling his/her plan, making progress toward employment and maintaining contact with a DRS counselor. The case will be closed after graduation and the student reaches his/her employment goals.
- ▶ After high school, DRS can help them obtain assistive technology and workplace accommodations, helping them succeed in a job.

**EMPOWERING OKLAHOMANS WITH DISABILITIES**



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a blueprint for a  
student's success.**

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DRS Pub. #19-03

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**TEACHERS**



**School to work program  
helps students pursue  
career and independence**

**OKLAHOMA DEPARTMENT OF  
REHABILITATION SERVICES**





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## Goals + planning = success

Transition is based on each person's strengths and needs. Each student's employment plan will be different. If eligible, a youth will receive career counseling and guidance from a DRS counselor and have the opportunity to participate in a variety of employment readiness programs.

## Youth must focus on future:

Once an employment plan is developed, the student is responsible for completing the plan and staying in contact with DRS.

## Possible Transition services available:

- **Vocational counseling and guidance:** A DRS counselor will assist a youth, his/her teachers and parents in developing career goals.
- **Vocational assessment and evaluation:** DRS may use vocational assessments and evaluations to help determine a youth's employment-related strengths and interests.
- **School Work/Study:** A school may provide job readiness skills training through work experience at the school district or in the community. Such work/study programs, where available, may allow youth to earn a minimum wage and high school credits.
- **Work adjustment training:** Provides youth with employment skills to help prepare for employment after high school.
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**DRS can help youth paint a bright future.**





We can help create  
the blueprint for  
your youth's success.



### How parents can help:

- Discuss DRS services with your young adult special-education teacher or counselor to have them help you connect with the local DRS rehabilitation counselor. You can also contact DRS directly to begin the application process.
- Parents may request and suggest specific goals and objectives in the Individualized Education Plan (IEP) that include plans for transition from high school to college, training and work. You can request the assistance of a DRS counselor.
- Talk with your young adult about his/her interests and skills as well as possible careers. Help them research programs, matching his/her skills and interests. You can work with the school, DRS and other resources to access additional information and services.
- Understand that the Transition program is based on individual needs. Each youth's employment plan will be different. Eligible students will receive career counseling and guidance from his/her DRS counselors and can participate in a variety of employment readiness programs.

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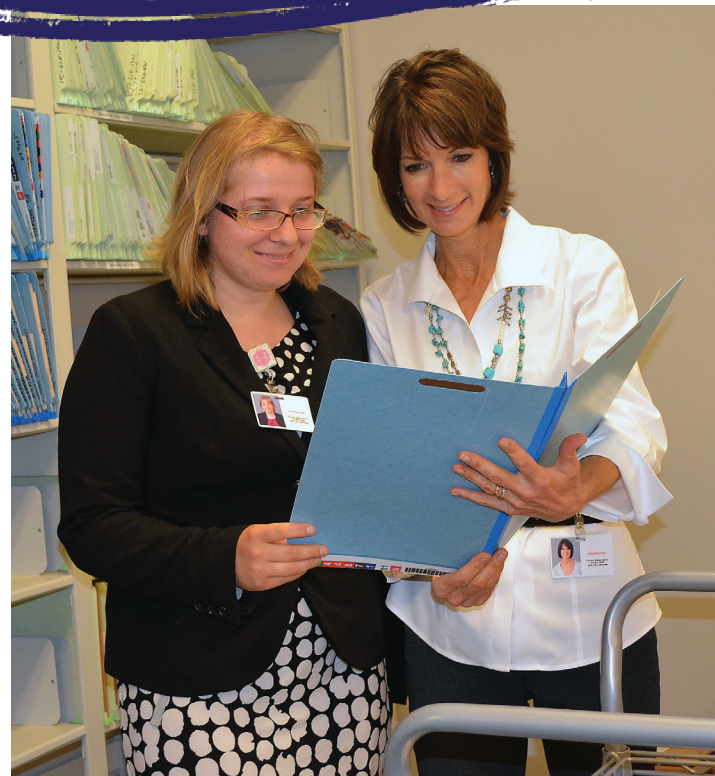
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EMPOWERING OKLAHOMANS WITH DISABILITIES



OKLAHOMA DEPARTMENT OF  
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## Parental support is key:

Parental involvement and support is critical, especially in the early part of the process. We want to work together to explore jobs and move your young adult toward greater independence after high school.

**DRS can help you paint a bright future.**

## What does it cost?

Rehabilitation services are paid for through a combination of state and federal dollars to help people with disabilities get jobs. Benefits may also be obtained from other public and private agencies. For young adults, most services are provided at no charge. However, once the young adults leave high school, they may be required to pay some costs, depending on household income.

## Possible Transition services available:

- **Vocational counseling and guidance:** A DRS counselor will assist a youth, his/her teachers and parents in developing career goals.
- **Vocational assessment and evaluation:** DRS may use vocational assessments and evaluations to help determine a youth's employment-related strengths and interests.
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- **Supported employment:** Your youth may learn skills in his/her senior year or after high school that will help them transition into permanent employment. Skills learned with the support from a job coach can include searching for employment, applying for a job, preparing for the interview, learning the job and working toward independence on the job.
- **Independence support :** Youth who are blind or have visual impairments may receive orientation and mobility training.

## Work focused

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**The DRS Distance STEM Camp is a no cost three-day camp. Located in the Ada area from June 8th - June 10th, 2020**

**Times:** 10:00 a.m. to 2:00 p.m. Daily

**Location & Dates:** This is an online, project-based camp. You can apply on-line through survey monkey at:

<https://www.surveymonkey.com/r/BNBM3DK>

**Who?** You will be notified if you are accepted into the summer camp. It is open to all Oklahoma students with disabilities ages 14-19 (i.e., on an IEP, 504 Plan, or other documented physical, mental, or cognitive disabilities). Parents, guardians, and siblings are encouraged to support this learning experience by helping if needed, or wanted.

**Requirements:** Participants must have access to, and skills to use a computer, and inkjet color printer.

Must have a high-speed internet access point (lessons will be streamed online).

Must have a Gmail, email address (the address must end in .gmail.com (some project files may need to be emailed to Tech-Now Inc. for completion).

Must install [Libre Office](#), [Krita](#), and [ZOOM](#) on the computer being used (Windows – Mac- Linux computers, no Android Tablets or iOS Tablets supported).

Must have a digital camera (can be a phone), and the ability to move pictures from the camera to the computer.

Must be able to use white glue, and E 3000 glue safely and appropriately.

Must be able to safely use scissors.

Must be able to safely use a household iron.

**What:** Learn to use computers, software, and related technologies to design and build an HT Gravity Racer.

Design and build a Dragster Power Racer.

Design and manufacture full color patches.

Design and manufacture a full color bracelet.

Design a full color T Shirt.

Design a full color mouse pad.

Design pin-back buttons.

You will create all of this using your computer, printer, and related technologies! **Most importantly, you will develop technology skills that will last a lifetime!**

**Contact Renee Sansom, [rsansom@okdrs.gov](mailto:rsansom@okdrs.gov), at The Oklahoma Department of Rehabilitation Services for more information about the STEM Camp.**

For information about Tech-Now email us at:

[Tech-Now@hotmail.com](mailto:Tech-Now@hotmail.com)





**The DRS Distance STEM Camp is a no cost three-day camp. Located in the Lawton area from July 13th - July 15th, 2020**

**Times:** 10:00 a.m. to 2:00 p.m. Daily

**Location & Dates:** This is an online, project-based camp. You can apply on-line through survey monkey at:

<https://www.surveymonkey.com/r/BBYLLV2>

**Who?** You will be notified if you are accepted into the summer camp. It is open to all Oklahoma students with disabilities ages 14-19 (i.e., on an IEP, 504 Plan, or other documented physical, mental, or cognitive disabilities). Parents, guardians, and siblings are encouraged to support this learning experience by helping if needed, or wanted.

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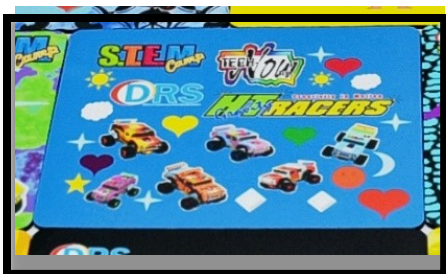
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For information about Tech-Now email us at:

[Tech-Now@hotmail.com](mailto:Tech-Now@hotmail.com)





**The DRS Distance STEM Camp is a no cost three-day camp. Located in the Meeker area from June 2nd - June 4th, 2020**

**Times:** 10:00 a.m. to 2:00 p.m. Daily

**Location & Dates:** This is an online, project-based camp. You can apply on-line through survey monkey at:

<https://www.surveymonkey.com/r/BNKTRFB>

**Who?** You will be notified if you are accepted into the summer camp. It is open to all Oklahoma students with disabilities ages 14-19 (i.e., on an IEP, 504 Plan, or other documented physical, mental, or cognitive disabilities). Parents, guardians, and siblings are encouraged to support this learning experience by helping if needed, or wanted.

**Requirements:** Participants must have access to, and skills to use a computer, and inkjet color printer.

Must have a high-speed internet access point (lessons will be streamed online).

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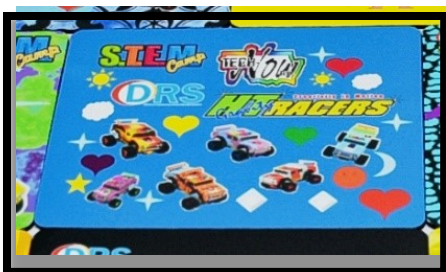
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**The DRS Distance STEM Camp is a no cost three-day camp. Located in the OKC area from June 22nd - June 24th, 2020**

**Times:** 10:00 a.m. to 2:00 p.m. Daily

**Location & Dates:** This is an online, project-based camp. You can apply on-line through survey monkey at:

<https://www.surveymonkey.com/r/B3VBBQT>

**Who?** You will be notified if you are accepted into the summer camp. It is open to all Oklahoma students with disabilities ages 14-19 (i.e., on an IEP, 504 Plan, or other documented physical, mental, or cognitive disabilities). Parents, guardians, and siblings are encouraged to support this learning experience by helping if needed, or wanted.

**Requirements:** Participants must have access to, and skills to use a computer, and inkjet color printer.

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**The DRS Distance STEM Camp is a no cost three-day camp. Located in the Owasso area from July 20th - July 22nd, 2020**

**Times:** 10:00 a.m. to 2:00 p.m. Daily

**Location & Dates:** This is an online, project-based camp. You can apply on-line through survey monkey at:

<https://www.surveymonkey.com/r/BB5HSBJ>

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The DRS Distance STEM Camp is a no cost three-day camp. Located in the Tulsa area from July 29th - July 31st, 2020

**Times:** 10:00 a.m. to 2:00 p.m. Daily

**Location & Dates:** This is an online, project-based camp. You can apply on-line through survey monkey at:

<https://www.surveymonkey.com/r/HYF3LSN>

**Who?** You will be notified if you are accepted into the summer camp. It is open to all Oklahoma students with disabilities ages 14-19 (i.e., on an IEP, 504 Plan, or other documented physical, mental, or cognitive disabilities). Parents, guardians, and siblings are encouraged to support this learning experience by helping if needed, or wanted.

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**The DRS Distance STEM Camp is a no cost three-day camp. Located in the Tushka area from June 16th - June 18th, 2020**

**Times:** 10:00 a.m. to 2:00 p.m. Daily

**Location & Dates:** This is an online, project-based camp. You can apply on-line through survey monkey at:

<https://www.surveymonkey.com/r/BFCGM6C>

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**OKLAHOMA DEPARTMENT OF REHABILITATION SERVICES**  
GENERAL HEALTH CHECKLIST

Full Name \_\_\_\_\_ Social Security Number \_\_\_\_\_

Date of Birth \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_

**Please answer "Yes" or "No" to all items.**

**IF YES, HAS IT  
KEPT YOU FROM  
WORKING?**

<b>Do you have. . . .</b>	<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>
1. A disorder of eyes, ears, nose or throat?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Frequent dizziness, fainting, or headache; seizures, convulsions, paralysis, or stroke?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. A mental or nervous disorder?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Persistent coughing, bronchitis, asthma, emphysema, tuberculosis, or other disorder of your lungs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Chest pain, high blood pressure, rheumatic fever, murmur, heart attack, or other disorder of the heart or blood vessels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Intestinal bleeding, ulcer, hernia, colitis, other disorder of the stomach, intestines, liver, or gallbladder?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Disorder of kidney, bladder, prostate or reproductive system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Diabetes, thyroid, or other endocrine disorders?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Arthritis or other disorder of the muscles or bones, including the spine, back or joints?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Absence or amputation of any body part?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Loss of use of arms and legs or other body part?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. A tumor, cancer, or disorder of skin or lymph glands?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Allergies?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Anemia or other disorder of the blood?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Excessive use of alcohol or any habit-forming drugs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Any other physical or mental condition?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If yes, specify: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



17. Name and address of your personal physician/clinic: (if none, so state)

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**PLEASE ANSWER THESE QUESTIONS FOR ANY CONDITION MARKED "YES" ON THE FIRST PAGE:**

18. Have you been or are you being treated for any of these conditions? ☐ YES ☐ NO

If **No**, why not?

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If <b>YES</b> , Condition	Dr. Name & Address	Phone Number	Dates Seen
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<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>

19. Have you been hospitalized for any of these conditions? ☐ YES ☐ NO

If <b>YES</b> , Condition	Hospital	When?
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<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

20. Are you taking any medicines? ☐ YES ☐ NO

If YES, Condition	Medicine	Condition	Medicine
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<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>

21. Do you have any restrictions from these conditions? ☐ YES ☐ NO

If YES, Condition	What restrictions?
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<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

To the best of my knowledge, what I have said is true and I have not withheld any information.

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(Date)

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(Signature of applicant)

Person who provided information, if not applicant: 

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Comments: 

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Once you complete the application, please print it out. Check to see that all three (3) pages printed.

Call for an appointment and bring the application with you, along with any pertinent medical records.

To find the nearest office, call 1-800-487-4042.





# Pre-ETS

## PRE-EMPLOYMENT TRANSITION SERVICES

### Fact Sheet

The National Center for Disability Education and Training, University Oklahoma Outreach, through a grant from the Oklahoma Department of Rehabilitation Services, is making available **Pre-Employment Transition Service** (Pre-ETS) activities to high school students with disabilities. The activities described below are introductory services and are intended to help students with disabilities get an early start in identifying career interests to achieve community integration, independence, post-secondary education and/or competitive integrated employment.

#### **Pre-ETS are the career-focused preparation activities outlined below:**

- **Job Exploration:** Exploring the world of work and career options; skills-assessments and interest inventories, labor market and in-demand occupation information
- **Work-Based Learning:** Explore appropriate workplace behaviors, participate in work-site tours and job shadowing experiences
- **Workplace Readiness:** Preparing students for the workplace; soft skills training, peer mentoring, independent living skills, and accessing transportation
- **Self-Advocacy:** Helping the student learn more about themselves, their disabilities, and how to present themselves responsibly; recognize their strengths and how to advocate for their needs and develop strategies for goal setting, time management and problem solving
- **Post-Secondary Counseling:** Exploring options for students seeking careers that require post-secondary education

#### **Pre-ETS coordination:**

- Pre-ETS activities are designed to supplement and enhance, **not** replace, a local education agency's transition program.
- Pre-ETS are primarily designed to assist *students with disabilities* **however** a student is **not** required to have a current Individual Education Plan (IEP), 504 plan, a documented disability or have been determined eligible or ineligible for VR services to participate in Pre-ETS activities.
- There is **no cost** for Pre-ETS to individual's receiving the services, their families or the school.
- A legal guardian's written consent **is** required to provide Pre-ETS.
- Participation in Pre-ETS does **not** qualify an individual for VR services. *If a student is interested in VR services, please contact your local VR counselor.*
- A student **may receive any one or any combination** of Pre-ETS tailored to their educational needs and the goal of competitive integrated employment.
- Pre-ETS activities can be provided **individually** or in a **group setting**.



# Pre-ETS

## Who can participate?

One or more Pre-Employment Transition Service activities can be provided to students with disabilities who have been determined eligible or are potentially eligible for DRS services and who have identified need for Pre-Employment Transition Services.

## When and where do Pre-ETS take place?

The University of Oklahoma transition specialist works in collaboration with school personnel and other community partners to provide Pre-Employment Transition Service activities. These activities may be provided individually or in groups. They may take place during or after school hours, depending on the activity, duration, availability of student and coordination with partners.

## How do I request Pre-ETS?

Student with a disability, who are potentially eligible or already eligible for DRS services, must complete a “Request for Pre-Employment Transition Services Authorization” form. The form must be signed by his/her parent or legal guardian and school staff.

## How can Pre-ETS specialists support you?

- Conduct regularly scheduled school visits to deliver Pre-ETS activities
- Attend IEP meeting when invited
- Assist schools in enhancing established Pre-ETS student services
- Assist in developing clear communication between DRS and Education
- Identify and address community needs related to student skill development
- Partner with VR counselors and other community members in the provision of career development and work experiences
- Align curriculum and programs vertically across grade levels and content areas
- Structured communication and intervention regarding student needs

## Benefits to the high school student?

- ✓ Identification of student career interests and needs
- ✓ Awareness of the variety of options and the role of post-secondary education and training
- ✓ Development of plan with outcome-oriented goals and activities
- ✓ Awareness of the variety of careers available and the variety of jobs within career fields
- ✓ Broaden perspective of personal skills to utilize, reinforce and develop for work
- ✓ Increased communication with family about student’s progress and needs
- ✓ Broaden self-awareness, including how to request accommodations or services and supports

**To request more information about Pre-ETS contact: Judi Goldston at [jgoldston@ou.edu](mailto:jgoldston@ou.edu)**



# Pre-Employment Transition Services

FREE  
FOR STUDENTS  
AGES 14-22

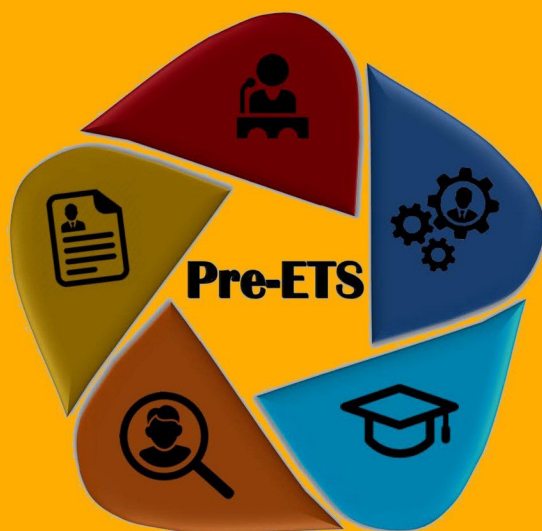
▶▶ Providing individualized  
career training and  
mentoring classes online



**Seeking high school students ready to increase  
their job readiness skills and career knowledge**

## ▶ Pre-ETS Activities:

- Self-Advocacy
- Work-based Learning
- Workplace Readiness; soft skills
- Job Exploration Counseling; career path discovery
- Post-secondary Education Counseling



**Judi Goldston**

National Center for Disability  
Education and Training

FOR MORE INFO EMAIL:  
**[jgoldston@ou.edu](mailto:jgoldston@ou.edu)**